FEDERAL RESERVE ⊗ FINANCIAL SERVICES

Check 21 Large File Delivery Services Server Certificate Request Form (Connect:Direct® Secure+ and MQ Series Certificate)

Required Fields*

Section 1: Service Description and Form Instructions

This form should be used to add, revoke and reissue, delete or renew a Check 21 Large File Delivery(LFD) server certificate. A separate form must be completed for each server requiring a certificate. Only one server certificate per inbound/outbound node pair is permitted. Service descriptions are available on FRBservices.org.

For assistance in completing this form, please contact the Customer Contact Center (CCC) at: (888) 881-6700.

Send the completed form to the CCC via:
> **Email:** ccc.ci.support@kc.frb.org
> or
> **Fax:** (866) 333-8076

Section 2: Customer Information

Organization Name*	
Identification Number (ABA/RTN)*	
Country* *where the certificate is/will be located.*	

Section 3: Service Specific Information

Request Type*	☐ **ADD a new server certificate** *Complete Sections 2, 3.1, 3.2 and 3.3.* ☐ **REVOKE AND REISSUE a server certificate** *Current server certificate will be revoked and a new server certificate will be issued. Complete Sections 2, 3.1, 3.2 and 3.4.* ☐ **If the server certificate has been compromised, check this box for immediate processing.** ☐ **DELETE a server certificate** *Complete Sections 2, 3.2 and 3.5.* ☐ **RENEW a server certificate** *Current server certificate will be deleted and a new server certificate will be issued. Complete Sections 2, 3.1, 3.2 and 3.6.*

Section 3.1: Technical Contact Information

	First	MI	Last
Technical Contact Name*			
Technical Contact Email Address* *Must be valid individual email address. A group email address will not be accepted.*			

Section 3: Service Specific Information (continued)

Section 3.2: End User Authorization Contact (EUAC) Information

EUAC Name* *The EUAC authorizing this request cannot be the same person as the Technical Contact.*	First	MI	Last

Section 3.3: Add a New Server Certificate

Primary or Master Identification Number (ABA/RTN)	
Server Certificate Common Name *(complete the organization name, unique server ID of the authorized server, certificate type and node name below)*	
Organization Name *(do not include spaces)*	
Unique Server ID of the Authorized Server *(limited to 5 characters)*	
Certificate Type *Provided to your organization by the Federal Reserve Banks*	☐ CK21SP (Connect:Direct Secure + Certificate) ☐ CK21MQ (MQ Series Certificate)
Node Name *(example: CDPROD1)*	

Section 3.4: Revoke and Reissue Server Certificate(s)

- Provide the ABA/RTN associated with the certificate(s).
- List the Server Certificate Common Name(s) to be revoked and reissued.

Primary or Master Identification Number (ABA/RTN)	
Server Certificate Common Name *(provide below; example: AnyBank SvrID CK21SP)*	

Section 3: Service Specific Information (continued)

Section 3.5: Delete Server Certificate(s)
- Provide the ABA/RTN associated with the certificate(s).
- List the Server Certificate Common Name(s) to be deleted.

Primary or Master Identification Number (ABA/RTN)	
Server Certificate Common Name *(provide below; example: AnyBank SvrID CK21SP)*	

Section 3.6: Renew Server Certificate(s)
- Provide the ABA/RTN associated with the certificate(s).
- List the Server Certificate Common Name(s) to be renewed.

Primary or Master Identification Number (ABA/RTN)	
Server Certificate Common Name *(provide below; example: AnyBank SvrID CK21SP)*	

Section 4: Authorization

By submitting this form: (A) the organization identified in Section 2 ("Participant") authorizes the Technical Contact identified in Section 3.1 and the EUAC identified in Section 3.2 to receive Federal Reserve Bank server certificate components which together can be used to download a server certificate, allowing Participant to use the Federal Reserve Banks' Check 21 Large File Delivery services as indicated on this form; and (B) Participant, Technical Contact and EUAC agree to comply with the terms and conditions specified in Operating Circular No. 5 ("OC 5") and the Certification Practice Statement ("CPS"), as well as all applicable security procedures, as they are all amended from time to time. OC 5 and the CPS are both located on FRBservices.org.