



Fedwire[®] Funds Service - Payment Notification User Group Agreement Form Instructions Completing Appendix E-1 or Appendix E-2

A bank that is a Fedwire Funds Service participant may join the Payment Notification User Group (PNUG) (*i.e.*, become a Participant Member) by executing Appendix E-1.

A bank that is ***not*** a Fedwire Funds Service participant may only join the PNUG (*i.e.*, become a Nonparticipant Member) by arranging for a Participant Member to agree to act on behalf of the Nonparticipant Member (*i.e.*, become an Agent Bank) by executing Appendix E-2.

Completing Appendix E-1

Section 1: Complete all required information in the Participant Member Information box.

NOTE: You must list at least one email address from which you will send payment notifications.

Section 2: Read these terms carefully, as well as Appendix E to Operating Circular 6 and the Payment Notification Guidelines.

Section 3: Complete all required information in the Authorized Signature box. NOTE: This agreement must be signed by an individual listed on your Official Authorization List (OAL).

Completing Appendix E-2

Section 1: Complete all required information in the Agent Bank Information box.

NOTE: Your institution must already be a member of the Payment Notification User Group in order to act as an Agent Bank, or you must submit an Appendix E-1 agreement along with Appendix E-2.

Section 2: Complete all required information in the Nonparticipant Member Information and Sending Email Address box(es). NOTE: At least one Nonparticipant Member must be listed. For each Nonparticipant Member listed, you must provide at least one email address from which payment notifications will be sent.

If you are acting as Agent Bank for more than three Nonparticipant Members, you should submit additional Appendix E-2 agreements as needed.

Section 3: Read these terms carefully, as well as Appendix E to Operating Circular 6 and the Payment Notification Guidelines.

Section 4: Complete all required information in the Authorized Signature box. NOTE: This agreement must be signed by an individual listed on your Official Authorization List (OAL).

Submission of Appendix E-1 and Appendix E-2

The completed agreements should be mailed to the Customer Contact Center.

Customer Contact Center
Federal Reserve Bank of Kansas City
P.O. Box 219416
Kansas City, MO 64121-9416

The Financial Services Logo and "Fedwire" are registered service marks of the Federal Reserve Banks. A complete list of marks owned by the Federal Reserve Banks is available at FRBservices.org.